

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 120
7305 Short Road
Norden, CA 95724
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728-1039
(530) 426-7800
Facsimile (530) 426-1120

AGENDA REGULAR MEETING

5:30 PM THURSDAY – March 14, 2024 District Office, Soda Springs, California

I. Open Meeting

A. Roll Call (Action)

The meeting will be teleconferenced pursuant to Government Code Section 54953 to allow for attendance by:

Director Karen Heald from 1520 E Covell Blvd 5B #262, Davis CA 95616, and
Director David Keatley from 10 Meadowood Dr., Larkspur, CA 94939

To join the meeting via Zoom:

1. From a PC, Mac, iPad, iPhone or Android device with high-speed internet: (If your device does not have audio, please also join by phone). Please click the link below to join the webinar:

<https://zoom.us/j/92096827143>

2. By phone: Meeting ID: 920 9682 7143

Dial: 1-253-215-8782
or 1-669-900-6833
or 1-346-248-7799
or 1-253-215-8782
or 1-301-715-8592
or 1-312-626-6799
or 1-929-436-2866

II. Public Forum* (Comments regarding items not on the agenda)

III. Approve Agenda (Action)

IV. Public Comments (Agenda item comments received after the agenda was posted)

Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

Remote Public Participation:

1. Submit written public comments to anickerson@slewd.org. Emails will be distributed to Board Members. To ensure the Water Board has an opportunity to review information prior to the meeting, please send emails by 5:00 p.m. on the meeting date.

2. Provide verbal comments via the conference call during a particular Agenda item. The meeting will pause during each agenda item and provide the opportunity for public comments at that time. The Board President will provide additional directions and guidance for providing comments during the meeting.

V. Election of Officers and Ad Hoc Committee Assignments (Action)

A. Election of Officers: President and Vice President

B. Confirm Ad Hoc Committee Assignments: Currently Director’s Jackson and Keatley are working with Ms. Lorance on Volumetric Rates.

VI. Operations

A. February 2024 General Manager Report presented by Shauna Lorance, General Manager (Consideration & Possible Action) Pg 1

B. February 2023 Operations Report presented by Patrick Baird, Utilities Operations Manager (Consideration & Possible Action) Pg 3

VII. Consent Items Calendar (Action) Pg 5**

A. Minutes for the February 8, 2023, Regular Board Meeting Pg 6

B. February 2024 Check Register, with Director’s Payroll Detail Pg 19

C. Financial reports for month ending February 29, 2024 (Review)

• Operating Expenses Budget vs Actual (Month & Year) Pg 71

• Capital Expenses Budget vs Actual (Year to Date) Pg 26

• Cash Flow Forecast – One Year Pg 27

• Cash Flow Forecast – Five Year Pg 28

D. Disbursements Requiring Board Approval Pg 29

VIII. Old Business

A. Water and Sewer Utilities Master Plans presented by Shauna Lorance, General Manager (Discussion and Possible Action)

1. Water CIP Options Pg 37

2. Sewer CIP Options Pg 39

IX. New Business

A. Water Systems Operations, CIP and CIP Funding Overview, presented by Shauna Lorance, General Manager (Discussion & Possible Action) Pg 41

B. Sewer System Operations, CIP and CIP Funding Overview, presented by Shauna Lorance, General Manager (Discussion & Possible Action) Pg 48

- C. 2024/2025 Operations Budget Update, presented by Shauna Lorance, Pg 56
General Manager (Discussion & Possible Action)
- D. Quarterly Water and Sewer Service Fee Billing Option, presented by Shauna Pg 58
Lorance, General Manager (Discussion & Possible Action)
- E. Fechter & Company Certified Public Accountants Confirmation of Services Pg 59
Presented by Shauna Lorance, General Manager (Discussion & Possible
Action)

X. Administration (Consideration & Possible Action)

- A. Follow-Up/ Action Items from the February 8, 2024, Board Meeting
- Mr. Baird was asked to provide a combined water and sewer flow graph.
 - Ms. Lorance said she would make sure the non-substantial minor changes were made to the Utility Master Plans.
 - Mr. Simpson's suggestion: Update one-page explanation of how the water system worked to be used at the public meeting.
- B. Quorum: Determine Board Availability for next Regular Meeting
Scheduled for April 11, 2024

XI. Adjournment

* Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

** Consent Items Calendar – Consent items are expected to be routine and non-controversial. They will be acted upon by the Board, at one time, without discussion. Any Board member, advisor, staff, or interested person may request that an item be removed from the Consent Items Calendar for discussion.

NOTE: The meeting will convene on the ground floor of the Water Filtration Plant; if there is no handicap requirement, the meeting may reconvene in the meeting room upstairs. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Anna Nickerson at 530-426-7800 or (fax) 530-426-1120. Requests should be made as early as possible and in order to facilitate appropriate accommodation should be made at least one full business day before the start of the meeting

Correspondence

Next Meeting: Thursday April 11, 2024 at 5:30 pm